



~ Inspiring each other ~

Would you like to be a School Governor at Grove Park Primary School?

Can you make a valuable contribution to children's education, opportunities and futures?

We are seeking 3 volunteers to join our governing board.

About our school

Grove Park Primary School is a maintained community school in Chiswick with just over 440 pupils on our roll. Our Ofsted rating is outstanding and our school consistently delivers excellent results for all its pupils. With schools across the UK facing an ever-increasing amount of financial pressure, our school needs a strong and experienced team of governors to help navigate the challenges it will face over the next few years, and beyond.

Being a governor at Grove Park Primary

Being a school governor is a challenging but hugely rewarding role. It will give you the chance to make a real difference to young people, give something back to your local community and use and develop your skills in a board-level environment.

School governors have three core functions:

- Ensuring clarity of vision, ethos and strategic direction for the school
- Holding senior leaders to account for the educational performance of the school and its pupils; and the performance and management of staff.
- Overseeing the financial performance of the school and making sure its money is well spent.

In order to carry out these functions our board needs people with a wide range of competencies and skills. In particular, although not exclusively, we are interested in meeting candidates who have experience and skills in the areas of: *senior management, risk assessment, human resources, premises and facilities management, health and safety, purchasing and procurement, legal, regulatory or financial compliance and information and communication technologies or management systems.*

If you or someone you know has such skills and the time to volunteer, we would be delighted to receive your application by the end of April 2019.

As a governor, you will:

- Make a valuable contribution to education and your community
- Support and challenge the school so that it improves for pupils and staff
- Bring your unique experiences, perspectives and insights in to decision-making in the interests of the school community

What governors do?

Governors set the aims and objectives for the school and set the policies and targets for achieving those aims and objectives. They monitor and evaluate the progress the school is making and act as a source of challenge and support to the school's leadership team.

Governors must be prepared to adopt the Nolan principles of public life: selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Governors should be committed to their role and to young people; confident in having courageous conversations; curious with an enquiring mind; able to challenge the status quo to improve things; collaborative to build strong relationships; critical to improve their own work and that of the board; and creative in problem solving and being innovative.

What will be expected of me?

The minimum time commitment is five to eight hours per month. This includes meetings, background reading and school visits, as well as full governing board meetings.

Like magistrates or members of a jury, school governors have a right to request reasonable time off work for their public duties, although this may be unpaid.

A governor's initial term of office is four years (although a governor can step down before their term is finished if their circumstances change), but they can be reappointed for a further term.

Governance is a voluntary role and therefore it is not paid.

Applications close end of April 2019, interviews will be conducted with shortlisted individuals and appointments will be made by the Full Governing Board in June. Term of office will commence 16th June 2019.

Do get in touch if you have any further questions.

I look forward to hearing from you.

Neil Taylor

Chair of Governors

Please send the application form, your CV, and covering letter by 30th April 2019 to:

Victoria Rodrigues

School Business Leader

Grove Park Primary School,

Nightingale Close,

Grove Park Terrace

Chiswick

W4 3JN

Email: info@grovepark.hounslow.sch.uk

Telephone: 020 8994 7405

Application Form

This application form should be completed by those applying to become a member of Grove Park Primary School governing board as a co-opted governor.

Please fill in the attached form and return it along with your CV and covering letter by 30th April 2019 to:
Victoria Rodrigues, School Business Leader, Grove Park Primary School, Nightingale Close, Grove Park Terrace, Chiswick, W4 3JN
Email: info@grovepark.hounslow.sch.uk
Telephone: 020 8994 7405

Note: all applicants undergo an enhanced Disclosure and Barring Service check which is paid for by the school.

Title:.....
First name:
Surname:
Address:
.....
Email Address:
Employment status:
Occupation:
Employer name:
Qualifications:
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The knowledge, skills or experience the board is particularly looking for in a new co-opted governor are: *senior management, risk assessment, human resources, premises and facilities management, health and safety, purchasing and procurement, legal, regulatory or financial compliance and information and communication technologies or management systems.*

Please set out how your experience matches these areas:

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Referees (If you have governed at another school one referee must be from your last school).

First referee:
Title:
First name:
Surname:
Relationship to you:
Email:
Tel:

Second referee:
Title:
First name:
Surname:
Relationship to you:
Email:
Tel: